Dear SGT member

Welcome to the Spring mailing from Sussex Gardens Trust. Below you will find details about the AGM to be held on 13th April at Field Place Manor House, Worthing (our visit commences at 2pm and the AGM will follow at 4.15 pm).

Also enclosed are two brochures about ***Highlights of our Activities in 2024*** and details of our **2025 Garden Visits Programme**. I look forward to welcoming as many of you as possible at these events.

Penny Vasey, Chairman SGT

29th Annual General Meeting of Sussex Gardens Trust to be held at 4.15 pm on Sunday 13th April 2025 at Field Place Manor House, Worthing.

Notice is given that the 29th Annual General Meeting of members of the Sussex Gardens Trust will be held at Field Place Manor House on Sunday13th April 2025 commencing at 4.15 pm for the purpose of executing the following:

AGENDA

1. Apologies.

2. Chairman's report.

3. To receive & adopt the Minutes of the Twenty Eighth Annual General Meeting.

4. To receive & consider the Report of the Trustees (Council of Management) "***Highlights of our Activities in 2024,***" enclosed, and Reference and Administrative details, attached.

5. To receive & consider the Independently Examined Accounts and Balance Sheet for 2024 (attached).

6. To elect Sue Faulkner as Honorary Independent Examiner.

Julie O'Hara, Penny Vasey and Jim Stockwell are retiring from Council in accordance with Article 48 of the Aricles of Association. Julie O'Hara and Penny Vasey are seeking reelection. Jim Stockwell is not seeking re election and Virginia Hinze is also retiring from Council.

7. To re- elect Penny Vasey and Julie O'Hara to Council.

8. Any other business.

End of Business

Reference and Administrative Details

The Sussex Gardens Trust, a registered charity, was incorporated in January 1996 as a company limited by guarantee. Our key mission is to investigate, protect and conserve historic gardens and designed landscapes in Sussex for the benefit of everyone, now and in the future. The Trustees are aware of the guidance published by the Charity Commission on Public Benefit and this guidance is taken into account when our activities are planned.

Registered Company number 03149760 (England and Wales)	Registered Charity number 1052734
Registered Office 47 Denmans Lane, Lindfield, Haywards Heath, West Sussex, RH16 2JN	Independent examiner S. Faulkner
Bankers Lloyds Bank, Haywards Heath Branch PO Box 1000, BX1 1LT	

Membership of Council of Management and Other Roles

The Trustees (The Council of Management) who held office during the year were as follows:

Penny Vasey	Chair and Safeguarding Officer
Julie O'Hara	Secretary
Katherine Meakin	Membership Secretary
Virginia Hinze	Small Grants, Research Group and Conservation
Jennie Starr	Research Group and Events
Jim Stockwell	Conservation
Dr Barbara Simms	Journal Editor
Judy Tarling	

The Charity Trustees are the current Directors of the limited company.

Vice Chairman - vacant

Other Roles (non-Trustee)

Jenny Howard	Treasurer
Paul Tosey	Website Editor
Sally Ingram	Communications, Social Media and Website Content

Safeguarding

In December 2017, the Government published guidance on safeguarding and protecting people for charities and trustees, applicable in England and Wales. In line with other organisations, SGT Council considered the guidance where relevant to our activities and produced a document entitled 'Safeguarding Adults - Sussex Gardens Trust policy and procedures'. The document was accepted by Council in November 2019, reviewed in February 2025, and is available to all members on request.